

## NORTH OGDEN CITY COUNCIL MEETING MINUTES

April 7, 2015

The North Ogden City Council convened in an open meeting on April 7, 2015 at 9:14 a.m. in the North Ogden City Council Chambers at 505 East 2600 North. Notice of time, place and agenda of the meeting was delivered to each member of the City Council, posted on the bulletin board at the municipal office and posted to the Utah State Website on March 27, 2015. Notice of the annual meeting schedule was published in the Standard-Examiner on December 21, 2014.

PRESENT:	Brent Taylor	Mayor
	Kent Bailey	Council Member
	Lynn Satterthwaite	Council Member
	Cheryl Stoker	Council Member
	Phillip Swanson	Council Member
	James Urry	Council Member
STAFF PRESENT:	Bryan Steele	Finance Director/City Administrator
	Annette Spendlove	City Recorder
	Stacie Cain	Deputy City Recorder
	Kevin Warren	Police Chief
	Jon Call	City Attorney
	Dave Espinoza	Public Works Director
	Scott Felter	
	Tiffany Staheli	Parks & Recreation Director
	Rob Scott	City Planner
	Bruce Higley	Public Works Inspector
VISITORS:	Caleb Protzman	Sarah Espinoza
	Jaxson Espinoza	Regan Espinoza

Mayor Taylor welcomed those in attendance.

Council Member Bailey offered the invocation and led the audience in the Pledge of Allegiance.

### **BUDGET RETREAT – 9AM**

#### **1. PUBLIC COMMENTS**

There were no public comments.

## 2. DISCUSSION ON 2015-2016 FISCAL YEAR BUDGET

City Administrator/Finance Director Steele used the aid of a PowerPoint presentation to provide an overview of the proposed Fiscal Year (FY) 2015-2016 budget. He reviewed his presentation in conjunction with an excel spreadsheet detailing the City's budgets for the past two years, the current year, and the next FY.

- ▶ Revenues –
  - ▶ Sales Taxes are estimated at 4% increase over this year's projected final revenue figure.
  - ▶ Class C Road Funds are estimated to increase due to action of legislature this year to increase gas tax. May increase more if county votes on excise tax.
  - ▶ Reducing credit card convenience fee revenue for only those that call in credit card payment. (Eliminating it for customers who pay online themselves)
  - ▶ Re-evaluated the administrative fee charge to the enterprise funds.
  - ▶ Rob and Gary are re-evaluating the Planning, Zoning and Building fees
  - ▶ Overall revenues up \$477,393 (1/2 to be transferred to Capital Projects Fund)

Council Member Satterthwaite stated he noticed a decrease in the revenues generated by dog licenses and inquired as to the reason for that decrease. Mr. Steele's staff would need to research that issue before providing a response.

There was also a brief discussion regarding intergovernmental expenditures and revenues, with a focus on the amount of Class C money the City could potentially receive if a Statewide and county option gas tax is implemented.

Mr. Steele then continued reviewing his PowerPoint presentation:

- ▶ Highlights of General Fund expenditures
  - ▶ 3% increase for salaries (combination of salary range adjustments, equity adjustments and anticipated merit increases) - \$91,500
  - ▶ 10% increase in Health and Dental Insurance Premiums - \$48,000
  - ▶ Paying 90% of all Health Insurance Premiums - \$22,000
  - ▶ Increase of Motor Pool rents to break even on Motor Pool Fund - \$54,500
  - ▶ Hiring of part time clerk for Planning Department - \$14,000
  - ▶ Sending 2 Planning Commission members to National Planning Training - \$5,000
  - ▶ Narcotic Strike Force – We had an officer serving on the Force for the past few years so we were not required to pay that fee. That officer will be off the force in July so we will be required to pay the fee next year - \$9,010
  - ▶ Part Time employees in the Street Department to help with Crack Sealing - \$10,000
  - ▶ Parks Department – Hiring Full Time Irrigation Specialist instead of 2 permanent Part Time employees - \$29,000 additional personnel costs
  - ▶ Parks Department – Increasing wage of temporary Part Time employees (from \$8 to \$11 per hour) - \$16,800
  - ▶ Transferring \$238,697 to Capital Projects Fund (1/2 of revenue increase)

- ▶ General Fund – Fund Balance
  - ▶ At the end of 2014 it was \$1,469,539 or 24% of General Fund revenues for the 2014-2015 Fiscal Year
  - ▶ We are anticipating a surplus in the General Fund this fiscal year of \$166,166 of which \$83,083 will be transferred to the Capital Projects Fund.
  - ▶ This will leave the fund balance in the General Fund at \$1,552,622 (24% of next year's budgeted revenues).
  - ▶ We are budgeting use of fund balance of \$154,598 in next year's budget which will take the fund balance to \$1,398,024 or 22%

Council Member Bailey stated he noticed that employee benefits will increase significantly even though the proposed wage/salary expense is decreasing. He inquired as to the reason for that change. Mayor Taylor reported the benefits budget for FY2014-2015 was \$100,000 while the actual spent was \$62,000; the projected benefits costs for FY2015-2016 is dropping to \$80,000. Mr. Steele stated there will be a \$10,000 increase in health and dental insurance costs and that is one reason for the increase.

Discussion then centered on changes to training and education budgets for various Departments as well as professional and technical budget changes to accommodate things like increased use of software programs and licenses throughout the City. Council Member Bailey stated he feels the Council would like to see improved use of software programs, such as Arc View, before determining whether it is necessary to expand use of such programs.

The Council then discussed the budget for the senior center, staffing, and programming, with the conclusion that more discussion is necessary during the May work session to allow for staff to research the contributions made by other cities that benefit from senior center programming.

Mr. Steele led the Council through a review of each Department's budget and there was general discussion regarding various changes to each budget.

**\*\*The meeting recessed at 11:16 a.m. and reconvened at 11:36 a.m.\*\***

Mr. Steele continued to lead the Council through a review of each Department's budget with continued general discussion regarding various changes to each budget.

Discussion then shifted to enterprise/utility fund balances and proposed expenditures as well as a focus on new proposed user fees and fee increases. Mayor Taylor stated that in addition to the increases recommended in Mr. Steele's presentation, he is recommending the Council consider a \$3.00 per resident per month street fee to assist in maintaining and constructing new roadways in the City. He recommended the Council watch a short video published by Provo City regarding why a street utility fee is transparent and more sustainable than a property tax increase. He added he may also want to discuss street lighting utility fees and funding in the future and he asked the Council to be prepared to discuss these two proposals during future budget discussions.

- ▶ Water Fund Revenues
  - ▶ Shutoff fees

- ▶ Currently \$15
- ▶ Proposing to increase to \$25 for 1<sup>st</sup> time and \$50 to 2<sup>+</sup> times
- ▶ After hours turn on fees
  - ▶ Currently \$35
  - ▶ Proposing to increase to \$50 for the 1<sup>st</sup> time and \$100 for 2+ times
- ▶ Usage fees –
  - ▶ Currently they are \$1.62 for the first 20,000 gallons used and then \$2.16 for anything over that
  - ▶ Recommending that we raise them similar to Ogden’s rates:
    - ▶ \$1.62 for the first 6,999 gallons
    - ▶ \$2.58 for usage between 7,000 and 12,999 gallons
    - ▶ \$3.36 for usage over 13,000 gallons
  - ▶ This would generate approximately \$90,000 annually based on current usage numbers
- ▶ Water Fund Capital Projects:
  - ▶ Ranger and equipment - \$19,050
  - ▶ Equipping new well - \$600,000
  - ▶ Coldwater Creek waterline replacement - \$400,000
  - ▶ Budgeting for 625 water meters (250 more than what was budgeted for in previous years).
- ▶ Water Fund Balance –
  - ▶ June 30, 2015 estimated \$2,028,605
  - ▶ Use of retained earnings in FY2016 budget - \$561,031
  - ▶ Estimate June 30, 2016 Fund Balance \$1,467,574

The Council and staff engaged in a focused discussion regarding meter reading and the fact that there have been some reading errors in recent months that have caused residents to experience higher than normal water bills. The focus of the discussion shifted to amending water user fees and Council Member Satterthwaite stated he has done research about rates charged in other cities that could be incorporated into North Ogden’s fee schedule; the result would be that most users would not experience a change in their rates, but higher water users would be impacted.

The Council then received a presentation from Christian Protzman regarding a proposal to update the City’s impact fees; the proposed fee amendments are based upon research of the fees charged in other cities with similar size and population. On average, other cities charge approximately \$200 more than North Ogden City.

Water Impact Fees:

- North Ogden- \$3,312
- Average- \$3,027
- Average for our area- \$2,206
- Average for our size - \$3,681
- Trends

Sewer Impact Fees:

- North Ogden- \$547

- Average- \$2,263
- Average for our area- \$1,939
- Average for our size- \$1,418

#### Storm Drain Impact Fees

- North Ogden- \$1,474
- Average- \$1,601
- Average for our area- \$1,487
- Average for our size- \$1,618

#### Parks Impact Fees

- North Ogden- \$2,677
- Average- \$1,990
- Average for our area- \$1,721
- Average for our size- \$2,456

#### Street/Transportation Fees

- North Ogden- N/A
- Average- \$1,396
- Average for our area- \$603
- Average for our size- \$1,024
- Number of cities with this fee in area- 5/14
- Number of cities with this fee with similar size- 4/9

#### Public Safety Impact Fees

- North Ogden- N/A
- Average- \$332
- Average for our area- \$129
- Average for our size- \$403
- Number of cities with this fee in area- 5/14
- Number of cities with this fee with similar size- 4/9

#### Impact Fee totals

- North Ogden- \$8,010
- Average- \$8,208
- Average for our area- \$7,200
- Average for our size- \$8,232

The Council engaged in a discussion regarding the City's impact fees compared to impact fees charged in other cities, with Council Member Satterthwaite indicating he has been told by developers that the City's impact fees are somewhat high. Mayor Taylor stated he wants to study impact fees further in conjunction with other building fees to ensure that the Council has the entire picture of what it could cost a developer to build in North Ogden.

Council Member Bailey stated he has no problem with the City's impact fees being well above the average charged in other cities as long as they are justified by actual impacts on the City. He

stated there are many unique issues the City deals with when approving developments, such as geography and topography and those things justify higher impact fees. Council Member Satterthwaite stated he is comfortable with the City's fees being average in comparison to fees charged in other cities, but he does not want to be on the high end.

Mr. Steele then continued reviewing his PowerPoint presentation as follows:

- ▶ Capital Projects –
  - ▶ Oaklawn Park – Resurfacing of picnic and trail area - \$25,000
  - ▶ Resurfacing McGriff Park walking trails - \$40,000
  - ▶ Dog Park construction - \$6,500 - paid for with money from surcharge fee
  - ▶ Renovate Oaklawn Park Restroom - \$326,000. – Received CDBG Grant to pay for \$233,625 of it. Net cost to City is \$92,375
  - ▶ Form based code consultant - \$55,000 – Received grant to pay for ½ of the cost.
- ▶ Estimated Capital Projects fund balance as of June 30, 2015 – \$474,731
- ▶ Addition to Capital Projects fund balance in FY2016 - \$120,322
- ▶ Estimated Capital Projects fund balance as of June 30, 2016 - \$595,053

Council Member Urry stated he would like to have more discussion about budgeted capital projects; he feels it is a higher priority to construct new trails than to renovate the Oaklawn Park resurfacing project. The Council engaged in a discussion regarding this recommendation, with Parks and Recreation Director Staheli indicating that if the Oaklawn Park project is delayed this year, she will request funding in the next year budget to complete the project. The Council concluded to visit Oaklawn Park next Tuesday at 6:00 p.m. to determine whether they support the resurfacing project in the coming fiscal year or postpone it to the next budget year.

Discussion then shifted to the meaning of the term “form based code” with City Planner Scott explaining to the Council the difference between a form based code and the type of land use code the City is currently using; much work is done up front to identify community design and development standards that can then be used to implement the General Plan through development. Council Member Swanson asked if a form based code offers more specificity to developers. Mr. Scott answered yes and stated a form based code makes it easier for staff and an applicant to understand the design standards that will be imposed upon any given application. General philosophical discussion regarding the concept of a form based code ensued, after which Mr. Scott emphasized that the City's current ordinances and land use code are outdated and desperately need to be updated; it is his opinion that a form based code is a great vehicle to complete that update and provide better service to staff and applicants.

There was a brief discussion regarding the criteria of the Community Development Block Grant (CDBG) program, from which the City has been awarded funding for certain projects.

The Council then had a discussion regarding the City's General Fund Balance, with a focus on the Council's ability to dictate the percentage of the City's budget or a total dollar amount that will always be kept in the City's fund balance or “rainy day fund”. Mr. Steele continued his review of his presentation as follow:

- ▶ Sewer Fund
- ▶ Rates
  - ▶ \$1.00 short from breaking even
- ▶ Capital Equipment and Projects :
  - ▶ Replace Sewer line cleaning truck - \$400,000
  - ▶ Replace Sewer department pickup - \$37,000
  - ▶ Slip Lining - \$300,000
  - ▶ Raising manholes - \$20,000
  
- ▶ Sewer Fund Balance
  - ▶ Estimated June 30, 2015 balance - \$1,523,338
  - ▶ Use of retained earnings in FY 2016 budget - \$637,340
  - ▶ Estimated June 30, 2016 balance - \$885,998
  
- ▶ Storm Water Fund
- ▶ Rates
  - ▶ \$1.16 from breaking even
- ▶ Capital Equipment and Projects:
  - ▶ Purchase of new leaf collecting truck - \$160,000
- ▶ Fund Balance
  - ▶ Estimated June 30, 2015 balance - \$1,962,480
  - ▶ Contribution to retained earnings in FY2016 budget - \$54,259
  - ▶ Estimated June 30, 2016 balance - \$2,016,739
  
- ▶ Solid Waste Fund
- ▶ No rate increase/decrease recommended
- ▶ Budgeting for Spring/Fall cleanup dumpsters throughout City:
  - ▶ \$25 per dumpster (30 yard)
  - ▶ \$75 per haul off
  - ▶ \$32 per ton fee at County Landfill
  - ▶ 10 dumpsters placed throughout city
  - ▶ Estimate of \$10,000 per cleanup
  - ▶ Ultimate goal is to help with yard beautification by providing place for residents to dispose of yard trash
  
- ▶ Motor Pool Fund
- ▶ Breaking even on operations this year
- ▶ Capital Equipment
  - ▶ Mohawk lift - \$21,000
  - ▶ Replace Street Department truck - \$36,511
  - ▶ Replace Kubota Tractor for Parks - \$45,000
  - ▶ 2 Trailers for Parks - \$7,000
  - ▶ Pesticide Sprayer for Parks - \$4,500
  - ▶ Backhoe Lease - \$6,000
  - ▶ Skid Steer Loader Lease - \$6,000

- ▶ Motor Pool Fund Balance
  - ▶ Estimated June 30, 2015 balance - \$312,430
  - ▶ Use of Fund Balance in FY2016 budget - \$26,011
  - ▶ Estimated June 30, 2016 balance – \$286,419
  
- ▶ Police Motor Pool Fund
- ▶ Capital Equipment
  - ▶ 3 new marked Police Vehicles - \$40,104 each (\$120,312 total)
  - ▶ 1 unmarked Police Vehicle - \$37,264
  
- ▶ Police Motor Pool Fund Balance
  - ▶ Estimated June 30, 2015 balance - \$106,600
  - ▶ Use of Fund Balance in FY2016 budget - \$63,974
  - ▶ Estimated June 30, 2016 balance - \$42,626
  
- ▶ RDA Fund
- ▶ Projects
  - ▶ Trail around IHC property as part of the agreement with Smith's - \$28,000
  - ▶ Beautification along Washington Boulevard - \$55,000
- ▶ RDA Fund Balance
  - ▶ Estimate June 30, 2015 balance - \$566,667
  - ▶ Budgeted increase to fund balance FY2016 - \$131,752
  - ▶ Estimated June 30, 2016 balance - \$698,419

There were brief general discussions throughout Mr. Steele's presentation regarding fund balances, various budget increases, capital purchases, and projects. Discussion centered on efforts to fund depreciation of City equipment and whether the City has a sufficient amount of money through depreciation funding to pay for needed equipment replacement.

Mayor Taylor then provided the Council with a report from the City's Economic Development Committee (EDC) regarding City beautification items they suggest the RDA pay for in order to improve the attractiveness of the City and increase economic development opportunities; the list of beautification efforts included community message boards, planter boxes or baskets, pedestrian benches, custom molded trash cans, and City-wide cleanup. He stated he is seeking funding from the RDA for beautification that would be used to make Washington Boulevard look like a world class commercial street. He stated he would be happy to have more detailed discussions with the Council regarding this proposal prior to asking them to take final action.

**REGULAR MEETING – 4PM**

**4. DISCUSSION AND/OR ACTION TO CONSIDER THE APPOINTMENT OF DAVE ESPINOZA AS THE PUBLIC WORKS DIRECTOR**

A memo from Human Resources Director Spendlove explained all Director Positions need to be approved by the City Council. The Selection Committee was unanimous in recommending Dave Espinoza (our current Culinary Water Supervisor) as the new Public Works Director.

Mayor Taylor stated there was a talented group of applicants for the Public Works Director position; a committee was assembled to review application materials and conduct interviews and they unanimously recommended hiring Mr. Espinoza. He offered some examples of great things Mr. Espinoza has accomplished in the Culinary Water Supervisor position and concluded he has the support and respect of the Public Works employees that would be reporting directly to him.

**Council Member Satterthwaite motioned to appoint Dave Espinoza as the North Ogden City Public Works Director. Council Member Swanson seconded the motion.**

**Voting on the motion:**

<b>Council Member Bailey</b>	<b>aye</b>
<b>Council Member Satterthwaite</b>	<b>aye</b>
<b>Council Member Stoker</b>	<b>aye</b>
<b>Council Member Swanson</b>	<b>aye</b>
<b>Council Member Urry</b>	<b>aye</b>

**The motion passed unanimously.**

Mr. Espinoza introduced his wife and kids and thanked them for their support. He thanked the Mayor and Council for this opportunity.

**3. DISCUSSION AND/OR ACTION TO CONSIDER THE TYPE OF VOTING FOR THE MUNICIPAL ELECTION**

A staff memo from City Recorder Spendlove explained she needs to determine which voting platform to use for North Ogden's Municipal Election this year. The platforms available are:

1. Polling Place, which is as we have done in the past with Early Voting and Election Day Voting. Where registered voters come to a location to cast their votes on an electronic voting machine.
2. Vote-by-mail:
  - a. All-by-mail, which means that ballots will be mailed to all registered voters and the voted ballots will be sent back in the mail to Weber County to process. There will be no voting on Election Day at a specific location in North Ogden City.
  - b. Vote-by-mail Hybrid, which means that all registered voters will receive a ballot by mail and the voter can mail the ballot back in the mail to Weber County to process, place their ballot in a secure box in the North Ogden City Office or vote on Election Day at a specific location in North Ogden City. There is no Early Voting for this platform.

The memo noted Ricky Hatch, Weber County Clerk, presented these options to the City Council on March 31, 2015. He mentioned the County's concerns with the voting machines that are several years old and not in good working condition. He also stated that 13 of the 15

Cities/Towns in Weber County have committed to one of the Vote-by-mail platforms. As North Ogden's Election Official, I have concerns with the aging equipment that the County is using and the problems caused on Election Day when there is a defective machine. I see the All-by-mail platform takes away from those voters who want to make the effort to attend a voting location on Election Day. I am recommending the Vote-by-mail Hybrid platform for these reasons and am asking for your support.

Ms. Spendlove reviewed her staff memo.

**Council Member Satterthwaite motioned to select the Vote-By-Mail Hybrid election platform for the North Ogden City 2015 Municipal Election. Council Member Swanson seconded the motion.**

**Voting on the motion:**

<b>Council Member Bailey</b>	<b>aye</b>
<b>Council Member Satterthwaite</b>	<b>aye</b>
<b>Council Member Stoker</b>	<b>aye</b>
<b>Council Member Swanson</b>	<b>aye</b>
<b>Council Member Urry</b>	<b>aye</b>

**The motion passed unanimously.**

**5. DISCUSSION AND/OR ACTION TO ENTER INTO AN AGREEMENT WITH KARMEN SANONE**

Mayor Taylor briefly reviewed an updated agreement with Karmen Sanone for the capping and relocation of water wells owned by Ms. Sanone, located on the City's Public Works Facility property. City Attorney Call provided his input regarding negotiations of the agreement, noting that as soon as the agreement is executed, the City can begin work to cap the wells.

**Council Member Urry motioned to approve agreement A07-2015 with Karmen Sanone. Council Member Swanson seconded the motion.**

**Voting on the motion:**

<b>Council Member Bailey</b>	<b>aye</b>
<b>Council Member Satterthwaite</b>	<b>aye</b>
<b>Council Member Stoker</b>	<b>aye</b>
<b>Council Member Swanson</b>	<b>aye</b>
<b>Council Member Urry</b>	<b>aye</b>

**The motion passed unanimously.**

**6. PUBLIC COMMENTS**

There were no public comments.

**7. COUNCIL/MAYOR/STAFF COMMENTS**

Mayor Taylor reported follow-up budget items will be brought back to the Council on April 28 during the regularly scheduled Council meeting.

**8. ADJOURNMENT**

**Council Member Swanson motioned to adjourn. Council Member Stoker seconded the motion.**

**Voting on the motion:**

<b>Council Member Bailey</b>	<b>aye</b>
<b>Council Member Satterthwaite</b>	<b>aye</b>
<b>Council Member Stoker</b>	<b>aye</b>
<b>Council Member Swanson</b>	<b>aye</b>
<b>Council Member Urry</b>	<b>aye</b>

**The motion passed unanimously.**

**The meeting adjourned at 4:48 p.m.**

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Brent Taylor, Mayor

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S. Annette Spendlove, MMC  
City Recorder

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Date Approved



**NORTH OGDEN CITY**  
— SETTLED 1851 —

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North Ogden City Budget Retreat

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Fiscal Year 2015-2016 Preliminary Budget

### General Fund Budget

- ▶ Items included in General Fund Budget
  - ▶ Revenues –
    - ▶ Sales Taxes are estimated at 4% increase over this year's projected final revenue figure.
    - ▶ Class C Road Funds are estimated to increase due to action of legislature this year to increase gas tax. May increase more if county votes on excise tax.
    - ▶ Reducing credit card convenience fee revenue for only those that call in credit card payment. (Eliminating it for customers who pay online themselves)
    - ▶ Re-evaluated the administrative fee charge to the enterprise funds.
    - ▶ Rob and Gary are re-evaluating the Planning, Zoning and Building fees
    - ▶ Overall revenues up \$477,393 (1/2 to be transferred to Capital Projects Fund)

### General Fund Budget (continued)

- ▶ Highlights of General Fund expenditures
  - ▶ 3% increase for salaries (combination of salary range adjustments, equity adjustments and anticipated merit increases) - \$91,500
  - ▶ 10% increase in Health and Dental Insurance Premiums - \$48,000
  - ▶ Paying 90% of all Health Insurance Premiums - \$22,000
  - ▶ Increase of Motor Pool rents to break even on Motor Pool Fund - \$54,500
  - ▶ Hiring of part time clerk for Planning Department - \$14,000
  - ▶ Sending 2 Planning Commission members to National Planning Training - \$5,000

### General Fund Budget (continued)

- ▶ Expenses continued
  - ▶ Narcotic Strike Force – We had an officer serving on the Force for the past few years so we were not required to pay that fee. That officer will be off the force in July so we will be required to pay the fee next year - \$9,010
  - ▶ Part Time employees in the Street Department to help with Crack Sealing - \$10,000
  - ▶ Parks Department – Hiring Full Time Irrigation Specialist instead of 2 permanent Part Time employees - \$29,000 additional personnel costs
  - ▶ Parks Department – Increasing wage of temporary Part Time employees (from \$8 to \$11 per hour) - \$16,800
  - ▶ Transferring \$238,697 to Capital Projects Fund (1/2 of revenue increase)

### General Fund Budget (continued)

- ▶ **General Fund – Fund Balance**
  - ▶ At the end of 2014 it was \$1,469,539 or 24% of General Fund revenues for the 2014-2015 Fiscal Year
  - ▶ We are anticipating a surplus in the General Fund this fiscal year of \$166,166 of which \$83,083 will be transferred to the Capital Projects Fund.
  - ▶ This will leave the fund balance in the General Fund at \$1,552,622 (24% of next year's budgeted revenues).
  - ▶ We are budgeting use of fund balance of \$154,598 in next year's budget which will take the fund balance to \$1,398,024 or 22%

### Capital Projects Fund

- ▶ **Capital Projects –**
  - ▶ Oaklawn Park – Resurfacing of picnic and trail area - \$25,000
  - ▶ Resurfacing McGriff Park walking trails - \$40,000
  - ▶ Dog Park construction - \$6,500 - paid for with money from surcharge fee
  - ▶ Renovate Oaklawn Park Restroom - \$326,000. – Received CDBG Grant to pay for \$233,625 of it. Net cost to City is \$92,375
  - ▶ Form based code consultant - \$55,000 – Received grant to pay for ½ of the cost.

### Capital Projects Fund Balance

- ▶ Estimated fund balance as of June 30, 2015 – \$474,731
- ▶ Addition to fund balance in FY2016 - \$120,322
- ▶ Estimated fund balance as of June 30, 2016 - \$595,053

### Water Fund

- ▶ **Revenues**
  - ▶ Shutoff fees
    - ▶ Currently \$15
    - ▶ Proposing to increase to \$25 for 1<sup>st</sup> time and \$50 to 2<sup>+</sup> times
  - ▶ After hours turn on fees
    - ▶ Currently \$35
    - ▶ Proposing to increase to \$50 for the 1<sup>st</sup> time and \$100 for 2+ times
  - ▶ Usage fees –
    - ▶ Currently they are \$1.62 for the first 20,000 gallons used and then \$2.16 for anything over that
    - ▶ Recommending that we raise them similar to Ogden's rates:
      - \$1.62 for the first 6,999 gallons
      - \$2.58 for usage between 7,000 and 12,999 gallons
      - \$3.36 for usage over 13,000 gallons
    - ▶ This would generate approximately \$90,000 annually based on current usage numbers

### Water Fund Capital Projects

- ▶ Ranger and equipment - \$19,050
- ▶ Equipping new well - \$600,000
- ▶ Coldwater Creek waterline replacement - \$400,000
- ▶ Budgeting for 625 water meters (250 more than what was budgeted for in previous years).

### Water Fund (continued)

- ▶ Fund Balance –
  - ▶ June 30, 2015 estimated \$2,028,605
  - ▶ Use of retained earnings in FY2016 budget - \$561,031
  - ▶ Estimate June 30, 2016 Fund Balance \$1,467,574

### Sewer Fund

- ▶ Rates
  - ▶ \$1.00 short from breaking even
- ▶ Capital Equipment and Projects :
  - ▶ Replace Sewer line cleaning truck - \$400,000
  - ▶ Replace Sewer department pickup - \$37,000
  - ▶ Slip Lining - \$300,000
  - ▶ Raising manholes - \$20,000

### Sewer Fund (continued)

- ▶ Fund Balance
  - ▶ Estimated June 30, 2015 balance - \$1,523,338
  - ▶ Use of retained earnings in FY 2016 budget - \$637,340
  - ▶ Estimated June 30, 2016 balance - \$885,998

**Storm Water Fund**

- ▶ **Rates**
  - ▶ \$1.16 from breaking even
- ▶ **Capital Equipment and Projects:**
  - ▶ Purchase of new leaf collecting truck - \$160,000
- ▶ **Fund Balance**
  - ▶ Estimated June 30, 2015 balance - \$1,962,480
  - ▶ Contribution to retained earnings in FY2016 budget - \$54,259
  - ▶ Estimated June 30, 2016 balance - \$2,016,739

**Solid Waste Fund**

- ▶ No rate increase/decrease recommended
- ▶ Budgeting for Spring/Fall cleanup dumpsters throughout City:
  - ▶ \$25 per dumpster (30 yard)
  - ▶ \$75 per haul off
  - ▶ \$32 per ton fee at County Landfill
  - ▶ 10 dumpsters placed throughout city
  - ▶ Estimate of \$10,000 per cleanup
  - ▶ Ultimate goal is to help with yard beautification by providing place for residents to dispose of yard trash

**Motor Pool Fund**

- ▶ Breaking even on operations this year
- ▶ **Capital Equipment**
  - ▶ Mohawk lift - \$21,000
  - ▶ Replace Street Department truck - \$36,511
  - ▶ Replace Kubota Tractor for Parks - \$45,000
  - ▶ 2 Trailers for Parks - \$7,000
  - ▶ Pesticide Spayer for Parks - \$4,500
  - ▶ Backhoe Lease - \$6,000
  - ▶ Skid Steer Loader Lease - \$6,000

**Motor Pool (continued)**

- ▶ **Fund Balance**
  - ▶ Estimated June 30, 2015 balance - \$312,430
  - ▶ Use of Fund Balance in FY2016 budget - \$26,011
  - ▶ Estimated June 30, 2016 balance - \$286,419

### Police Motor Pool

- ▶ **Capital Equipment**
  - ▶ 3 new marked Police Vehicles - \$40,104 each (\$120,312 total)
  - ▶ 1 unmarked Police Vehicle - \$37,264
- ▶ **Fund Balance**
  - ▶ Estimated June 30, 2015 balance - \$106,600
  - ▶ Use of Fund Balance in FY2016 budget - \$63,974
  - ▶ Estimated June 30, 2016 balance - \$42,626

### RDA Fund

- ▶ **Projects**
  - ▶ Trail around IHC property as part of the agreement with Smith's - \$28,000
  - ▶ Beautification along Washington Boulevard - \$55,000
- ▶ **Fund Balance**
  - ▶ Estimate June 30, 2015 balance - \$566,667
  - ▶ Budgeted increase to fund balance FY2016 - \$131,752
  - ▶ Estimated June 30, 2016 balance - \$698,419

### Other Funds

- ▶ **Discussion**
  - ▶ Street Maintenance/Street Construction Fund – Recommended \$3.00 fee
  - ▶ Street Lighting Fund -
- ▶ **Other Questions or Discussion?**

## North Ogden Impact Fees

### Water Fees

- North Ogden- \$3,312
- Average- \$3,027
- Average for our area- \$2,206
- Average for our size - \$3,681
- Trends

Water Impact Fee:	July 1 to Sept 6, 2013	Sept 7, 2013 - Estimated
1/2" meter	\$ 321.00	\$ 889.00
1" meter	\$ 535.00	\$ 1,484.00
1 1/2" meter	\$ 1,070.00	\$ 2,968.00
2" meter	\$ 1,712.00	\$ 4,752.00
3" meter	\$ 3,746.00	\$ 10,372.00
4" meter	\$ 6,421.00	\$ 17,775.00
6" meter	\$ 13,381.00	\$ 37,034.00

### Sewer

- North Ogden- \$547
- Average- \$2,263
- Average for our area- \$1,939
- Average for our size- \$1,418

### Storm Drain

- North Ogden- \$1,474
- Average- \$1,601
- Average for our area- \$1,487
- Average for our size- \$1,618

### Parks

- North Ogden- \$2,677
- Average- \$1,990
- Average for our area- \$1,721
- Average for our size- \$2,456

### Street/Transportation

- North Ogden- N/A
- Average- \$1,396
- Average for our area- \$603
- Average for our size- \$1,024
- Number of cities with this fee in area- 5/14
- Number of cities with this fee with similar size- 4/9

### Public Safety

- North Ogden- N/A
- Average- \$332
- Average for our area- \$129
- Average for our size- \$403
- Number of cities with this fee in area- 5/14
- number of cities with this fee with similar size- 4/9

### Total

- North Ogden- \$8,010
- Average- \$8,208
- Average for our area- \$7,200
- Average for our size- \$8,232